

Instructions on How to check the status Of K12 Hardware and Materials:

1. Log into the learning coach account.

The screenshot shows a web browser at the URL <http://www.agoraeagles.org/>. The website header includes the logo for AGORA CYBER CHARTER SCHOOL and a navigation menu with links: Home, Our School, Departments, Resources, Community, and First Day/Orientation. The main content area features a "Welcome to Agora!" message and an "OLS LOGIN" button. A red arrow points from the browser's address bar to the URL "WWW.Agoraeagles.org". Another red arrow points from the "OLS LOGIN" button to a separate login form on the right. The login form is titled "Login" and includes the text "Welcome to the K¹² Online School" and "Log in to access the online school." It contains a "Login" section with the instruction "Log in now using your K¹² online account (If you are a new user who enrolled online, please use your existing account)." Below this are input fields for "User Name:" and "Password:", each with a "Forgot" link. A "Log In" button is at the bottom of the form. At the bottom of the page, there is a copyright notice: "© 2014 K12 Inc. All rights reserved. K¹² is a registered trademark of K12 Inc. and other marks referenced herein are trademarks of K12 Inc. See our Privacy Policy | Copyright Policy | Terms of Use".

2. Under Quick Links select "My Info"

The screenshot shows a user dashboard for "Sue". The top navigation bar includes "Welcome Sue" and "My Account" with sub-links for "Change User" and "Log Out". Below the navigation bar are icons for "Home", "Plan", "Progress", "Courses", "K-Mail", "Community", and "Help". The main content area is divided into three sections. On the left, there are notification boxes: "You have 21 new K-Mail messages", "You have 7 announcements", and two announcements dated 8/4: "Are you a New to Schooling at Home? Check out the Parent Network! Read More" and "Are you a NEW Learning Coach?". The middle section is titled "TODAY'S TO DO LIST" for "Monday, August 4, 2014" and contains two items: "Class Connect" (See Upcoming Class Connect Sessions) and "Advance Prep" (Check Upcoming Advance Prep). On the right, there is a "Quick Links" section with a list of links: "Family Directory", "Class Connect Sessions", "Contact Our Teachers", "My Info", "Study Island", "Grolier's Encyclopedia", and "eCollege Dashboard". A red arrow points from the text "Click 'My Info'" to the "My Info" link in the Quick Links section.

3. Select the student's name

Overview

My Students

Name	School	Grade	School Start Date	School End Date	Material Expected Ship Date
Annie	Agora	7	09/04/2012	06/13/2013	

If any information is incorrect, please [contact your teacher or school](#).

4. Select Orders to see the status of the student's materials (click on the order#).

Annie
Agora Cyber Charter School - 7th Grade

Student Account Courses and Classrooms **Orders** Hardware School

Show: Recent Orders

As of 01/1

Order No.	For (Ship To)	Order Date	Order Status
2041776	Annie Kitchell	07/16/2012	Confirmed
2011277	Annie Kitchell	07/06/2012	Confirmed
1915780	Annie Kitchell	06/11/2012	Confirmed

5. Select Hardware to see the status of the equipment (click on the tracking #).

Annie
Agora Cyber Charter School - 7th Grade

Student Account Courses and Classrooms Orders **Hardware** School

Hardware	Serial Number	Hardware Status	Shipping Status	Tracking #
CPU	5CB1514HC1	Active	Shipped	1ZE633384260604500
CPU	5CB1262LP1	Active	Pending Return	1Z9R140W3558937984
CPU	MXL82615NS	Active	Returned	452754864905
CPU	2UA10108H8	Active	Returned	479706835244560